

XBOX 360

Activity Overview

Xbox 360® sets a new pace for digital entertainment. More than just a cutting-edge game system, Xbox 360^ integrates high-definition video, DVD movie playback, digital music, photos, and online connectivity into one sleek, small tower.

The following activity illustrates how spreadsheets can be used to compute a sales representative's commission on Xbox 360® games.

In this activity, you will practice how to:

1. *Format cells to currency using the dollar sign button on the formatting toolbar.*

Instructions

1. Create a NEW spreadsheet. Note: Unless otherwise stated, the font should be set to Arial, the font size to 10 point.
2. Type the data as shown.
3. Format the width of column A to 50.0 and left align.
4. Format the width of column B to 8.0 and right align
5. Select cells B9 - B33 and format them as currency style by clicking on the "\$" button on the formatting toolbar.
6. Format the width of column C to 10, 0 and center align.
7. Bold cell A2 and change the font size to 16 point.
8. Compute the formulas for the TOTAL SALES and COMMISSION for the first Game/Accessory as follows:
 - a. TOTAL SALES=UNIT PRICE*UNITS SOLD -> In cell D9, type =B9*C9
 - b. COMMISSION=5%*TOTAL SALES -> In cell E9, type =5%*D9
9. Use the AutoFill feature to copy the formulas down in the TOTAL SALES and COMMISSION columns.
10. Enter formulas to total columns D and E.
11. Format the width of columns D and E to 13.0 and right align.
12. Select cells D9 - E35 and format them as currency style by clicking on the "\$" button on the formatting toolbar.

13. Bold rows 3-7 and 35.
14. Display formulas in your spreadsheet by using <CTRL> +x to check for accuracy.
15. Carefully proofread your work for accuracy.
16. Save the spreadsheet as XBOX 360.
17. Analyze the changes made to the data in the spreadsheet.
18. Set the Print Area to include all cells containing data in the spreadsheet.
19. Print Preview and adjust the Page Setup so that the spreadsheet fits on one page.
20. Print a copy of the spreadsheet if required by your instructor.

	A	B	C	D	E
1	Activity 23 Student Name				
2	Xbox 360 Games & Accessories				
3	STUDENT'S NAME				
4	MONTHLY COMMISSION REPORT				
5					
6		UNIT	UNITS	TOTAL	
7	GAME/ACCESSORY	PRICE	SOLD	SALES	COMMISSION
8					
9	Amped 3	59.99	22		
10	Call of Duty 2	59.99	34		
11	Condemned: Criminal Origins	59.99	28		
12	Dead or Alive 4	59.99	37		
13	FIFA 2006	59.99	26		
14	Full Auto	59.99	28		
15	Kameo: Elements of Power	49.99	22		
16	Madden NFL 2006	59.99	54		
17	NBA 2K6	59.99	46		
18	NBA Live 2006	59.99	48		
19	Need for Speed: Most Wanted	59.99	37		
20	NHL 2K6	59.99	29		
21	Perfect Dark Zero Limited Collector's Edition	59.99	35		
22	Project Gotham Racing 3	49.99	39		
23	Quake 4	59.99	27		
24	Ridge Racer 6	59.99	23		
25	The Godfather	59.99	25		
26	Tiger Woods PGA Tour 2006	59.99	36		
27	Tony Hawk's American Wasteland	59.99	50		
28	Top Spin 2	59.99	26		
29	True Crimes: New York City	59.99	44		
30	Xbox 360 Peter Jackson's King Kong	59.99	30		
31	Wireless Network Adapter	99.99	16		
32	Wireless Controller	69.99	18		
33	Play and Charge Kit	19.99	10		
34					
35	TOTALS				